



# Another Way Pregnancy Center

31700 W. 12 Mile Road, Ste. 230 • Farmington Hills, MI 48334 • (248) 939-5900 • AWPCFriends.org

## Ultrasound Sonographer

**Classification: Part-time - 24 hours/week**

### **Objective:**

The Ultrasound Sonographer oversees the provision of limited obstetric ultrasounds and provides basic client/patient care including pregnancy testing, options counseling, medical charting and appropriate patient follow-up care. The Ultrasound Sonographer will assist the team in educating patients regarding fetal development/gestational age using ultrasound imaging. All responsibilities are performed in support of Another Way Pregnancy Center's Mission, Vision, and Statement of Faith.

The Ultrasound Sonographer will operate under the direction and supervision of the Medical Director and Nurse Manager. The Sonographer is expected to be self-directed, needing little supervision or management once a 90 day-training and probationary period is passed. Immediate supervision and assistance will be provided by the Nurse Manager.

### **Primary Responsibilities:**

- Provide limited obstetric ultrasounds/basic medical services
- Meet with the patient, follow Policies and Procedures outlined for client care (including emergency situations), follow Medical Director's standing orders and any specific instructions given by the Medical Director.
- Assures that each chart has the medical forms specific to the services offered and provided for each client.
- Provide Limited Obstetric Ultrasounds to 1st & 2nd trimester clients, many of whom are abortion minded or abortion vulnerable. Determine intrauterine pregnancy, viability, and gestational age providing accurate information regarding the pregnancy while respecting the client, her comfort, her autonomy, and her decisions.
- Meet with client (and with Client Advocate, if needed) after the exam for options counseling, education, and referrals.
- Provide pregnancy testing when needed.
- Provide support and care to the clients. Maintain professional standards of care, following the AIUM Code of Ethics.
- Comply with state and professional continuing education requirements. Annual renewal of CPR certification.
- Represents the clinic in the community and at special events as delegated by the Executive Director.



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## **Patient care administration:**

- If abnormalities are seen in scan, transmits ultrasound records to Medical Director for immediate review
- Complete and review patient records at the end of each shift.
- Ensure that medical equipment is properly operated and maintained.
- Sanitize the U/S room after each client and at the end of each shift.
- Notate any supplies that are running low so replacements can be ordered.
- Provide supervision for practice scans of RN's trained in limited obstetric ultrasounds until scanning competency is achieved.
- Provide client follow-up care as appropriate.

## **Requirements:**

1. Willingness and ability to demonstrate commitment to Another Way Pregnancy Center's Mission, Vision, and Statement of Faith in the execution of position responsibilities.
2. Must be a Registered Diagnostic Medical Sonographer registered with the State of Michigan with certification in 1st and 2nd Trimester Obstetrics
3. Three years of obstetric scanning experience preferred; experience in a pregnancy center and/or OB office or hospital setting is strongly preferred.
4. Good interpersonal skills to provide training and education to medical staff; to work cooperatively with volunteers, employees, clients, and supporter/donors.
5. Good oral and written communications skills to relate to all constituencies including volunteers, employees, clients, and supporters.
6. Possess and demonstrate good judgment and integrity.
7. Attention to detail and ability to provide appropriate documentation.
8. Good administrative and organizational skills for participation in daily medical center operations.
9. Increases knowledge of obstetrical, and gynecological care and women's health issues.
10. Represents the clinic in the community and at major events as delegated by the Executive Director.
11. Be dependable, stable, and capable of following through on commitments.
12. Have a sincere desire to reach out to abortion-vulnerable and abortion-minded women.
13. Maintain a consistent life-affirming philosophy.
14. Respect confidentiality.

The above describes the general nature of the job and is not an exhaustive list of all duties, responsibilities, knowledge, skills, abilities and working conditions.